GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Higher Education - Digitalisation of the Key Examination processes in the Universities - Introduction and Implementation of APCFSS Examination Management Portal in the Universities – Orders- Issued.

HIGHER EDUCATION (U.E) DEPARTMENT

G.O.Ms.No.14 Dated:07.04.2021.

Read:

G.O.Rt.No.63, Higher Education Department, Dated:16.04.2020.

****

ORDER

Andhra Pradesh has been a pioneer in undertaking e-governance initiatives and in employment of technology for effective delivery of public services. Out of many such laudable initiatives in that direction, the Higher Education Department has issued orders for introduction of technology in the functioning of Higher Educational Institutions in the State to usher-in stakeholders' centricity, transparency and accountability. In this regard, various reforms in the 'Academic' and 'Administrative' domains of the Higher Educational Institutions have been identified in consultations with various stakeholders, including A.P. Commissionerate of Collegiate Education (CCE), A.P. State Council for Higher Education (APSCHE), A.P. Centre for Financial Systems & Services (APCFSS) and various Universities.

2. In accordance with G.O.Rt.No.63, the Higher Education Department has selected APCFSS as the Technology solution provider and implementation partner for operationalizing technological reforms towards streamlining and to facilitate end-to-end automation of academic and administrative activities like Affiliation, Admissions, Examination, Human Capital Management, Works Management etc in the Universities of the state. Various IT portals developed by APCFSS are already being implemented across the State Universities.

3. After careful examination, the Higher Education Department has entrusted APCFSS to design and develop IT portal to facilitate the automation of all the key processes and activities that are being carried out in the Examinations Process across State Universities and for their Affiliated Colleges (including Govt./Aided/Private) for all courses including U.G, P.G, Ph.D and Professional courses etc. APCFSS has also provided complete demonstration of the Examination Management module to all universities and a pilot has been successfully rolled out in Sri Krishnadevaraya University and Sri Venkateswara University.

[P.T.O]

4. Government, after careful consideration, and keeping in view the importance and essentiality of bringing standardization and uniformity in the process of the Examination function across the universities, hereby orders all the State Universities to implement the Examination Management portal developed by APCFSS from the academic year 2020 - 21 and shall ensure completion of the implementation process for all the Academic years and all the Academic programs in a phased manner. **The responsibilities of the Universities and timeline for smooth on-boarding and implementation of APCFSS' Examination module with respect to conduction of exams for students newly joining in Academic year 2020-21 (First year Students) and for students of 4^{th}, 6^{th}, 8^{th} semesters (2^{nd},3^{rd},4^{th} year students) in July/August 2021 are annexed to this order.**

5. Further, the Government of India clearly mandates to maintain academic awards in a digital depository through National Academic Depository which would enable educational institutions, students and employers online access/retrieval/verification of digitised academic awards and shall eliminate fraudulent practices such as forging of certificates and mark-sheets. As such, the State Government hereby directs the State Universities to stop all aspects of printing and distribution of physical certificates and henceforth, there is a ban on spending money on such purposes. In this regard, the APCFSS shall provide the relevant data to the Universities in appropriate format and the same will be uploaded in the National Academic Depository.

6. The Chairman, Andhra Pradesh State Council of Higher Education (APSCHE) and Vice Chancellors of State Universities under the administrative control of Higher Education Department and Chief Executive Officer, A.P. Centre for Financial Systems & Services (APCFSS) shall take necessary action in the matter and shall actively extend their complete support in operationalizing and implementing the Examination Management portal in the universities.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SATISH CHANDRA
SPECIAL CHIEF SECRETARY TO GOVERNMENT

To
The Special Commissioner, Collegiate Education, Vijayawada.
The Chairman, A.P. State Council of Higher Education, Mangalagiri.
All the Vice-Chancellors under Administrative Control of Higher Education Department.
The Chancellor of RGUKTs-A.P.
The Chief Executive Officer, A.P. Centre for Financial Systems & Services (APCFSS),Vijayawada.

Copy to:
The Secretary, A.P. Higher Education Regulatory and Monitoring Commission, Tadepalli.
The OSD to Minister for Education.
PS to Special Chief Secretary to Govt., Higher Education Dept.
Sf/Sc.

//FORWARDED :: BY ORDER//

SECTION OFFICER

Annexure to G.O.Ms.No.14, Dated:07/04/2021

In order to ensure smooth and seamless Migration of the data from the Legacy systems of the Universities to the APCFSS systems and to ensure Roll out of the project in an effective and systematic manner, the support that shall be provided by the Universities is detailed below.

Universities shall

a) Constitute PMU for coordination with APCFSS and for the implementation of the project.

b) Identify and Nominate persons to undertake the training that shall be given by APCFSS.

c) Provide the Master data pertaining to University & Colleges details, Course & Course Specialization Details, Medium Master, College wise Courses & Specializations, Paper Master(including practical & Theory) with Paper codes, Credits, Paper type etc., Second Languages Master, Student Details with Photos & Signatures.

d) Universities shall ensure migration of data from the database systems of the existing vendors to the APCFSS systems.

e) Provide confirmation of data with respect to Student-Exam Paper mapping, Student wise Attendance Entry & Eligibility, Course - Examination Fee Mapping, Details of the students appearing for Supplementary Examinations.

f) Provide Examination - Attendance capturing at centres (eg: Present/Absent/Buffer/SMP).

g) Validate the Barcodes and apply respective qualifying standards (Pass/Fail).

h) Perform the validation of Tabulation of Marks in a time bound manner which will ensure declaration of results in a timely manner.

i) Provide all the data that is required in the process of enabling the Result declaration provision in the IT portal like data pertaining to the Internal Marks. Practical Marks (Internal/External) and shall ensure that such data is provided in an time-bound manner that facilitate declaration of results in a smooth and seamless manner in the IT portal.

j) Performing college wise sorting and subsequent distribution Question Papers & Answer sheets to the respective Exam centres.

k) Collection and validation of Question & Answer scripts.

l) Collection and validation of Revaluation and Re Verification scripts.

m) Universities shall undertake the responsibility of maintenance of the in-house infrastructure that is required to carry out the Tabulation of Results, Memorandum of Marks, and Provisional Marks list. Consolidated Marks Memos for Final year Students.

Timeline

1. **For conduct of Examination for students newly joining in Academic year 2020-21 (First year Students)**

Activity	Action to be completed by	Timeline for completion
Enabling Provision for capturing data of the Students of all the semesters of all the academic programs of 1st year.	APCFSS	07.04.2021
Submission of Students data by the Universities to APCFSS	Universities	19.04.2021
Enabling Provision for Submission of Master data pertaining to mapping of details of Students, Courses, Semesters, Examination Papers and Second Language by Universities	APCFSS	10.04.2021
Submission of Master data pertaining to mapping of details of Students, Courses, Semesters, Examination Papers and Second Language by Universities	Universities	17.04.2021
Final Confirmation of details in the APCFSS Portal by Universities	Universities	24.04.2021
Intimation of conduct of Examination by the Universities to APCFSS	Universities	25 days Prior to Publication of Examination Notification

2. For conduct of Examinations for students of 4th, 6th, 8th semesters (2nd,3rd, 4th year students) in July/August 2021

Activity	Action to be completed by	Timeline for completion
Enabling Provision for capturing data of the Students presently in 2nd , 3rd and 4th years	APCFSS	15.04.2021
Submission of Students data by the Universities to APCFSS	Universities	30.04.2021
Enabling Provision for Submission of Master data pertaining to mapping of details of Students, Courses, Semesters, Examination Papers and Second Language by Universities	APCFSS	20.04.2021
Submission of Master data pertaining to mapping of details of Students, Courses, Semesters, Examination Papers and Second Language by Universities	Universities	05.05.2021
Enabling Provision for Submission of Marks of all the students in the previous year	APCFSS	10.05.2021
Submission of Marks of all the students in the previous year	Universities	17.05.2021
Submission of Marks of all the students that have appeared Examination of 3rd , 5th,7th semesters of 2nd ,3rd,4th years of all academic programs	Universities	In 1week after the declaration of the results of respective semesters
Final Confirmation of details in the APCFSS Portal by Universities	Universities	30.06.2021

Intimation of conduct of Examination by the Universities to APCFSS	Universities	25 days Prior to Publication of Examination Notification

SATISH CHANDRA
SPECIAL CHIEF SECRETARY TO GOVERNMENT